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| Meeting: | Performance and Finance |
| Date: | 22 January 2007 |
| Subject: | Chairman's report |
| Key Decision: (Executive-side only) | No |
| Responsible Officer: | Jill Rothwell, Corporate Director, Strategy and Business Support |
| Portfolio Holder: | Cllr Paul Osborn |
| Exempt: | No |
| Enclosures: | None |

SECTION 1 – SUMMARY AND RECOMMENDATIONS

This report sets out issues considered by the Chairman since the last meeting of the Performance and Finance Committee.

RECOMMENDATIONS:

The Committee is requested to:

- 1) Note and endorse the content of the report
- 2) Identify any potential issues for Performance and Finance to investigate in the future.

SECTION 2 - REPORT

Background

Under the protocols established for the agenda planning process of the Performance and Finance Committee, the Chairman receives detailed performance information from a wide variety of sources – both internal and external – on a monthly basis.

At the monthly meeting, assisted by officers, the chairman considers the scorecards on a “by exception” basis, identifying those where questions exist about current performance.

Individual performance indicators are then selected, and cross-cutting trends are identified. The background to the performance is considered in more detail. The agenda is then built around these issues.

Current situation

Members are being asked to note and endorse the agenda items for this meeting as outlined below.

The table indicates the origin of items for this meeting’s agenda; members are being asked to endorse these decisions, which were made by the Chairman and Vice-Chairman at a recent meeting.

They are also being asked to identify any additional items which can be considered by the Chairman and Vice-Chairman in the course of planning for the next meeting.

Why a change is needed

Not applicable.

Main options

It is recommended that members endorse the proposals, which are reflected in the rest of the committee papers and which were circulated to members immediately after the chairman’s meeting to which they refer.

Other options considered

No other options are being presented.

Recommendation: - to note and endorse the contents of the report, and to identify any potential issues for P&F to investigate in the future.

Considerations

Resources, costs and risks: Failure to endorse the Chairman’s decision will not prevent the meeting from continuing and the agenda provided being considered. However, it will damage the principle of collegiate decision-making in terms of the agenda planning process.

Staffing/workforce: none
Equalities impact: none specific
Legal comments: none
Community safety: none

Financial Implications

None specific.

Performance Issues

The below issues were considered:

| Issue | Chairman's proposal |
|-----------------------|--|
| Housing | Following consideration at the last meeting of P&F, the Chairman and the committee requested additional information relating to the delivery of Decent Homes under the Kier contract. The relevant performance indicators still meet the "by exception" criteria in quarter 2. |
| Recycling and waste | This issue was also considered at the last meeting, with more information being requested relating particularly to waste services. The relevant performance indicators still meet the "by exception" criteria in quarter 2. |
| Workforce development | There were a number of concerns relating to all council departments' risk registers on this point. However, the Chairman considered that it might be more prudent to examine this issue upon the publication of the results for the annual staff survey, which will be undertaken in the New Year. |
| Resident satisfaction | Notwithstanding the committee's previous agreement to consider this issue at the 22 Jan meeting, the |

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| | Chairman recommended that the matter be dealt with outside committee, as there was limited prospect for scrutiny to have a significant further impact. All members of P&F were informed of this recommendation in early December and no objections were received. |
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These issues arise from a number of PIs which, on the basis of an analysis, have been distilled down into these items, some of which are cross-cutting.

Legal and financial implications

There are no legal or financial implications to this report.

SECTION 3 - STATUTORY OFFICER CLEARANCE

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| Name: Sheela Thakrar | <input type="checkbox"/> | on behalf of the* Chief Financial Officer |
| Date: 10 January 2008 | | |
| Name: Stephen Dorrian | <input type="checkbox"/> | on behalf of the* Monitoring Officer |
| Date: 10 January 2008 | | |

SECTION 4 - CONTACT DETAILS AND BACKGROUND PAPERS

Contact: Ed Hammond, Scrutiny Officer, Strategic and Performance
020 8420 9205: ed.hammond@harrow.gov.uk

Background Papers:

Improvement Board papers, Q2
 CPA Scorecards, Q2
 BVPI Scorecard, Q2

IF APPROPRIATE, does the report include the following considerations?

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| 1. | Consultation | YES/ NO |
| 2. | Corporate Priorities | YES / NO |
| 3. | Manifesto Pledge Reference Number | |